

Foreign Student Admission Requirements Of Dharma Drum Institute of Liberal Arts

Article 1 This provision is based on the provisions of Article 6 of the Measures for Foreign Students Studying in Taiwan of the Ministry of Education.

Article 2 Foreign students who apply for admission to the school for a degree or to apply for admission to the school to study courses will be dealt with in accordance with these regulations.
To enroll foreign students the Institute should establish the enrollment guidelines for foreign students, detailing admission departments, enrollment quotas, application qualifications, selection methods, and other relevant regulations.

Article 3 One who meets one of the following qualifications may apply for admission:

1. A foreign national who does not have nationality of the Republic of China and who does not qualify as an overseas Chinese student at the time of application.
2. Foreign nationals who meet the following requirements and who have been living overseas for more than six consecutive years at the time of application may also apply for admission according to these regulations.
 - (1) Possess nationality of the Republic of China, but no household registration in Taiwan at application.
 - (2) Possess ROC nationality before application but no ROC nationality at application and 8 years has passed at application since date of loss of ROC nationality with permission of the Ministry of the Interior.
 - (3) Had been studying in Taiwan as an overseas Chinese student and had not been accepted by the Overseas Joint Admissions Committee during the school year.

According to the education cooperation agreement, foreign nationals recommended to study in Taiwan by foreign governments, institutions, or schools and who have no household registration in Taiwan from the beginning may be exempted from the restrictions of the preceding paragraph upon approval of the Ministry of Education.

The six-year period and the eight-year period specified in the second paragraph of the first article shall be calculated based on the starting date of the semester to be enrolled (February 1 or August 1).

The term "overseas" as used in the second paragraph of the first article

refers to countries or areas outside the mainland, Hong Kong, and Macao. The term Continuous Living means that foreign students cannot stay in the country for more than 120 days per calendar year.

However, if it meets one of the following circumstances and has relevant supporting documents, it shall not be limited to this; during the period of domestic stay, it shall not be incorporated into the period of overseas residence:

1. Studying overseas youth technical training courses organized by competent authorities of overseas Chinese or technical training classes recognized by the Ministry of Education.
2. Studying at the Chinese Language Centers of colleges and universities that have been approved by the Ministry of Education to enroll foreign students for less than two years.
3. For exchange students with total exchange period not more than two years.
4. The internship was approved by the central business authority and the total period of internship was less than two years.

With both foreign and ROC nationality, and have applied for the loss of ROC nationality and filed application before the revision of the Regulation of the Ministry of Education for Foreign Students to Study in Taiwan was revised and implemented on February 1, 2011 may apply for admission according to the original regulations and not subject to restrictions of item 1.

Article 4 If you have foreign nationality and permanent residence in Hong Kong or Macao, and have no household registration in Taiwan, you may apply for admission in accordance with these regulations if you have continuously resided in Hong Kong, Macao, or overseas for more than six years. The term continuous living as mentioned in the preceding paragraph means that the total period of stay in the country for each calendar year is less than 120 days. However, if it meets one of the circumstances listed in the first paragraph to the fourth paragraph of Article 5 of the preceding article and has relevant supporting documents, it shall not be limited to this; during the period of its stay in the country, it shall not be included in the period of continuous stay of the preceding paragraph.

Those who once had a foreign citizenship for the people of mainland China and have no household registration in Taiwan and have continuously resided abroad for more than six years at the time of application may apply for admission according to these regulations.

So-called Continuous Living as mentioned in the preceding paragraph means that the total period of stay in the country for each calendar year is less than 120 days. However, those who meet one of the conditions listed in the first paragraph to the fourth paragraph of Article 5 and have relevant supporting documents are not subject to this restriction: they shall not be included in the period of continuous stay in overseas countries during their

stay in Taiwan.

The six-year period and the eight-year period specified in the first paragraph and second paragraph shall be calculated based on the starting date of the semester to be enrolled (February 1 or August 1).

Overseas as referred to from the first paragraph to the fourth paragraph also applies to the fifth paragraph.

Article 5 For recruitment of foreign students, the quota shall be limited to an additional 10% of the approved enrollment for the school year and shall be incorporated into the total enrollment quota of the school year as approved by the Ministry of Education.

Within the total enrollment quota for the school year, foreign students will be able to make up for it if there are insufficient local students recruited.

The first enrollment quota does not include foreign students who do not have a formal student status.

Article 6 Students who apply for admission into the Institute for a degree must have the following qualifications:

1. Qualified for admission qualifications at all levels of study or equivalent qualifications equivalent to Taiwan's academic system.

2. No case of dismissal from school as a result of poor conduct or failure in academic achievement, or involved in adjudicated criminal case.

3. Applicants should have the ability to listen, speak, read and write in Chinese, and have passed all subjects in his/her original school. For those who apply for admission to study bachelor's degree, the average academic achievement and related major disciplines should be scored above C or 70 points; if they apply for admission to study master's degree, the average academic achievement and related major disciplines must be scored above B or 75 points.

Article 7 Qualified applicants should submit an application to the school administration according to the following deadlines:

1. Admission application in duplicate (pasted with 2-in photo on each copy without a cap)

2. One passport photocopy.

3. Academic credentials:

- (1) Academic credentials of mainland China: It should be handled in accordance with the rules and regulations for the certification of qualifications in the mainland.

- (2) Academic credentials of Hong Kong or Macao: It should be handled in accordance with Hong Kong and Macao's qualifications certification and

verification methods.

(3) Academic credentials of other regions:

1. The academic qualifications of overseas Taiwanese schools and Taiwanese schools in mainland China are equivalent to the same qualifications of similar schools in Taiwan.
2. Academic credentials of overseas regions other than the preceding paragraphs should follow college rules for verifying overseas qualifications. Qualifications of overseas schools established in Mainland China should be notarized by the notary public in China and verified by institutions or civic bodies specified by the Executive Yuan.
3. Proof of adequate financial resources for schooling in Taiwan or proof of full scholarships provided by the government, college or civic bodies.
4. A copy of study plan in Chinese (with study motive, deadline, and future outlook).
5. One recommendation letter.
6. Other documents as required by the department, institute or degree program.

Applicants are limited to registration for a department, institution, or degree program to study a degree or elective course.

Foreign students who have completed bachelor's degree or above in Taiwan and continue to apply for admission to a master's degree program in their own school may be required to check the graduation certificate of each school in our country and to prove their achievements over the years. If they apply for admission according to item 1, it is not restricted by provision 3 of item 1. If you have completed a bachelor's degree or above in the school and continue to apply for a master's degree or higher degree in the school, and you have attached a diploma from the school and transcripts over the years, you may be exempted from the documents specified in provisions 2 to 4 of item 1. However, if the department, institute, or degree program which you applied has other regulations, it shall be followed accordingly.

Article 8 Foreign students who apply to study in Taiwan will be required to follow the rules of the school upon completion of an academic program, except for application programs higher than master's degree. If they continue to study in Taiwan, they should be enrolled in the same way as the local students.

Article 9 The review of foreign student applications is conducted according to the following procedures:

1. The school administration conducts qualification examination after receiving the documents, and checks in detail whether the applicant's qualifications and various forms are complete and in conformance and

conducts preliminary examination (including arranging the Chinese Language Proficiency Test, which must have an advance level of equivalent language center accreditation); but disqualified applicants will not be refunded the application fee.

2. Those who pass the preliminary examination may participate in the related examinations held by the school's academic department depending on the situation. Upon passing the examination, the department then submits their information to the school administration and research and development conference for review.
3. Upon passing second review and approval of the president, the applicant will be issued an admission notice.
4. If applicant failed preliminary examination or review examination, the school administration will send notification separately but the various application documents and fees will not be returned.

Article 10 Foreign students are not allowed to apply for a Bachelor's degree, an on-the-job master's degree special class for returning education, or evening classes or classes taught during regular holidays. However, foreign students who already have legal residence in Taiwan or whose class they are studying in is not subject to the project approved by the Ministry of Education will be excluded.

Article 11 Foreign students approved for admission should complete the registration formalities on the prescribed date; if they cannot attend school on time due to serious illness or major incident, they should provide relevant proof and apply to the school for one year preservation of admission qualifications before the registration deadline.

If you fail to register on time due to a visa or other special accident, you should provide relevant proof and directly apply for a deferred registration. If you have not exceeded one-third of the duration of the first semester of the academic year, you will be enrolled in the current semester; and if you exceed one-third of the duration of a semester, you should enroll in the second semester or next school year.

However, this restriction shall not apply if the Ministry of Education stipulates otherwise.

Article 12 When a foreign student registers, freshmen should attach medical and injury insurance that has been insured for at least six months from the date of entry. Students should attach relevant insurance documents such as national health insurance.

If the above-mentioned insurance certificate is issued by a foreign country, it should be verified by the Taiwan's foreign office.

Article 13 After foreign students enroll in the school, their transfer, suspension, withdrawal or change, loss of student status, etc., should be immediately registered with the Foreign Student Information Management Information

System designated by the Ministry of Education.

The performance assessment and other related matters shall be handled in accordance with the school regulations and relevant rules.

Article 14 After graduating from this Institute, foreign students are allowed internship in Taiwan with approval of the Ministry of Education via referral of this Institute. Their foreign student status can be extended up to one year after graduation.

Foreign students will lose their student status and shall be dismissed if they register household residence in Taiwan, move in their household registration, naturalize, or return and restore as national of the Republic of China.

Foreign students who are dismissed due to poor conduct, fail in their academic performance, or have been adjudicated for criminal cases, may no longer apply for admission according to these regulations.

This Institute does not accept foreign transfer students.

Foreign students who are quitting, dropping out or changing, and losing their student status should notify the Consular Affairs Bureau of the Ministry of Foreign Affairs and the Ministry of Internal Affairs of the country where the school is located, the service station of the Overseas Affairs and Immigration Services of the Ministry of the Interior, and simultaneously notify the Ministry of Education.

If a foreign student has violated the provisions of the Employment Service Law and is proven true, the school shall handle accordingly with the regulations.

Article 15 If the school needs to set up a special class for foreign students due to international academic cooperation programs or other special needs, it shall be approved by the Ministry of Education in accordance with the regulations concerning the scale of the university's total development scale and resource conditions.

Article 16 The school administration is responsible for foreign students' application, quitting, dropping out or changing, or losing their student identities. The respective academic departments are responsible for tutoring, assessment, and liaison of foreign students.

The student affairs section is responsible for the counseling, assessment, and daily liaison.

The student affairs section should conduct counseling activities for foreign students on an irregular basis in each school year.

Article 17 The tuition fee, miscellaneous fees, credit fee, and other related expenses

that foreign students must pay for their education shall not be lower than the fees charged by private schools at the same level, and be reported to the Ministry of Education for approval.

According to the Measures for Foreign Students Studying in Taiwan of the Ministry of Education, the students who had enrolled in the school before the implementation of the amendment on February 1, 2011, are still required to pay the fees for the education period according to the original regulations.

Article 18 The matters not covered by this regulation shall be handled in accordance with the Regulations for Foreign Students Studying in Taiwan and relevant regulations of the school.

Article 19 This regulation is being passed by the teaching and research meeting and approved by the president and shall be implemented upon approval by the Ministry of Education, and any amendment to the regulation shall also apply accordingly.