

錄取及註冊事宜

Admission and Registration

◎錄取公告 Admission Announcements

- 一、錄取名單請網路查詢本校招生專區：<https://www.dila.edu.tw/recruit-about>
Enrollment results will be available online on DILA's website at the following address: <https://www.dila.edu.tw/recruit-about>
- 二、本校以掛號寄發審核結果通知。請申請者務必上網查看其審核結果，並請確認申請時填寫之電子郵件為有效之收件信箱。
Applicants will be notified of the admission results via registered mail. Applicants should check the admission results online and make sure that the email address provided in the application form is valid.

◎報到及註冊 Registration

- 一、錄取生應依錄取通知規定，在指定期限前報到。逾期未完成報到者，即以自願放棄錄取資格論，其缺額由已登記遞補之備取生依序遞補。備取生亦應於通知書敘明之指定期限前辦理「遞補登記」手續，否則視同放棄遞補資格。經遞補為正取生者，另行通知辦理報到。備取生遞補截止日期為該學年度行事曆所訂之上課開始日。
Admitted students are required to complete registration by following the instructions given in the Admission Confirmation Letter before the deadline. Students who fail to send the confirmation letter will be regarded as having voluntarily forfeited their admission status. Vacancies resulting from students who have forfeited their admission status will be filled in the order of the names as they appear on the waiting list. Students wanting to retain their position on the waiting list must complete the "Waiting list confirmation" procedure before the deadline as outlined in the notification letter. Failing to do so, waiting list eligibility will be forfeited. Students on the waiting list who are admitted to the university will receive an additional notification letter and need to complete registration procedures before the closing date for registration, which is the first day of class of the current academic year as specified by the annual school calendar. Students who fail to register by the closing date will be forfeited of their admission to the university.
- 二、錄取生應依「外國學生來臺就學辦法」之規定，於註冊時檢附已於國外投保自入境當日起至少六個月效期之醫療及傷害保險或委由本校代為購買六個月效期之醫療及傷害保險。如已具有我國全民健康保險，則檢附相關保險證明文件。保險證明如為國外所發者，應經駐外館處驗證。
In accordance with the MOE Regulations Regarding International Students

Undertaking Studies in Taiwan, admitted students must provide proof of medical and personal accident insurance from their home country valid from entering into the ROC and up to at least six months upon enrollment or purchase a six-month medical and accident insurance coverage through DILA. Students already insured by the ROC's national health insurance must provide proof of insurance. If the proof of insurance is issued outside of Taiwan, it should be verified by ROC representative offices in the country where the document is issued.

- 三、錄取生報到時未能取得學歷證明檔者，請填寫切結書，並於 2024 年 9 月 15 日前補繳，逾期未繳者取消入學資格。

Admitted students who do not obtain their academic certificates in time for check in should fill out the Declaration and present all the required documents by September 15, 2024. Admissions will be revoked for those who fail to turn in the aforementioned documents on time.

- 四、錄取生應依申請系所之規定，自行向國家華語測驗推動工作委員會報名參加「華語文能力測驗」。「華語文能力測驗」詳細報名時程及相關資訊請參考華測會網站：<http://www.sc-top.org.tw/>。

Admitted students may be asked by the admission's office to take a "Test of Chinese as a Foreign Language" organized by the Taiwanese Steering Committee for the Test of Proficiency. Please go to website (<http://www.sc-top.org.tw>) for registration dates and more details.

- 五、經錄取學生註冊入學後，其學分抵免悉依本校學生抵免學分相關辦法辦理。

Transfer credits from other colleges/universities will be governed by the related regulations of DILA.

- 六、入學許可並不保證簽證之取得，簽證須由我國外交部領事事務局或駐外館處核給。

Acceptance letters or admissions notices do not guarantee visa issuance. Visas are approved by the Ministry of Foreign Affairs or Taiwan overseas representative office.

- 七、入學本校之外國學生到校時，已逾該學年第一學期三分之一課程者，當學期不得入學。但經本校校長同意者，得於第二學期註冊入學。

If an admitted student arrives at DILA after 1/3 of the first semester has already passed, he/she cannot enroll in that semester. With the permission of the President of DILA, however, that student may register for the next semester.

入學本校之外國學生報到時，若同時具有其他學校之同學制學籍者，應於每學期註冊前向本校教務組提出雙重學籍申請。

Upon beginning their studies at DILA, if an international student is registered as a student in another university, they must apply for double registration at the beginning

of each semester with the Academic Affairs Section.

八、除上述須知外，所有申請者應依照「本校外國學生入學規定」辦理。

Apart from the above guidelines, all applicants must apply for admission in accordance with the School's International Students Admission Rules.

(Please refer to

http://bs.dila.edu.tw/zh/foreign_students/foreign_students_bachelor.html)