錄取及註冊事宜

Admission and Registration

◎ 錄取公告 Admission Announcements

一、錄取名單請至本校招生專區網路查詢：https://www.dila.edu.tw/recruit-about　路徑：法鼓文理學院網頁首頁→招生入學→榜單及相關資訊。

1. Please check the admission results online in the Admissions Section of our website: https://www.dila.edu.tw/recruit-about. Path: Dharma Drum Institute of Liberal Arts homepage → Admissions → Enrollment Results.

二、本校將以掛號郵件寄送紙本審查結果通知，並同時以電子郵件方式告知。請申請人務必上網查詢審查結果，並確認於申請時所填寫之電子郵件信箱及郵寄地址均為正確且有效。

2. The Institute will send the hard-copy admission review result by registered mail and will also notify applicants by email. Applicants are required to check their review results online and to ensure that the email address and mailing address provided in the application are accurate and valid.

三、入學許可由本校直接寄發予申請人本人，並同時以電子郵件通知，不經由代辦機構、仲介或其他第三方轉交。

3. The admission permit is issued by DILA directly to the applicant in person and is also sent by email. It is not transmitted through any agency, broker, or other third party.

四、入學許可以中文及英文載明下列事項：申請人中文姓名及英文姓名、就讀學校名稱、就讀系所（學位學程）名稱、學位別、授課語言、入學學年、學期開始日期、學雜費收費及退費基準、獎助學金，以及其他應告知外國學生之相關事項。

4. The admission permit states, in both Chinese and English, the applicant’s name in Chinese and in English, the name of the institution, the name of the department or degree program, the degree level, the language of instruction, the academic year of admission, the semester start date, the tuition and fee schedule and refund policy, scholarship information, and other matters of which international students should be informed.

◎ 報到及註冊 Registration

一、錄取生應依錄取通知規定，於指定期限前報到。逾期未完成報到者，即以自願放棄錄取資格論，其缺額由已登記遞補之備取生依序遞補。備取生亦應於通知書敘明之指定期限前辦理「遞補登記」手續，否則視同放棄遞補資格。經遞補為正取生者，另行通知辦理報到。備取生遞補截止日期為該學年度行事曆所訂之上課開始日。

1. Admitted students are required to complete registration by following the instructions given in the admission notification before the specified deadline. Students who fail to complete registration by the deadline will be regarded as having voluntarily forfeited their admission status. Vacancies resulting from forfeited admissions will be filled in the order of the names appearing on the waiting list. Students wishing to retain their position on the waiting list must complete the waiting list confirmation procedure before the deadline specified in the notification letter; failing to do so, their waiting list eligibility will be forfeited. Students on the waiting list who are subsequently admitted will receive a separate notification letter and must complete registration procedures before the closing date, which is the first day of class of the current academic year as specified in the annual school calendar.

摘自「法鼓文理學院 116 學年度外國學生招生簡章」（中華民國 115 年 8 月 19 日 116 學年度招生委員會第 1 次會議通過）。本文件僅供參考，如與招生簡章所載有出入，以招生簡章為準。

Extracted from the DILA Admission Handbook for International Students, Academic Year 2027–2028 (approved at the 1st Admissions Committee Meeting, August 19, 2026). Provided for reference only; in case of any discrepancy, the Admission Handbook shall prevail.

二、錄取生應依「外國學生來臺就學辦法」之規定，於註冊時檢附已於國外投保自入境當日起至少六個月效期之醫療及傷害保險證明，或委由本校代為購買六個月效期之醫療及傷害保險。如已具有我國全民健康保險，則檢附相關保險證明文件。保險證明如為國外所核發者，應經駐外館處驗證。

2. In accordance with the MOE "Regulations Regarding International Students Undertaking Studies in Taiwan," admitted students must, upon registration, provide proof of medical and personal accident insurance valid for at least six months from the date of entry into Taiwan, or purchase six months of medical and accident insurance coverage through DILA. Students already covered by Taiwan's National Health Insurance must provide proof of that insurance. If the proof of insurance is issued outside Taiwan, it must be verified by an R.O.C. representative office in the country where the document was issued.

三、錄取生報到時未能取得學歷證明文件者，請填寫切結書，並於 2027 年 9 月 15 日前補繳；逾期未繳者，取消入學資格。

3. Admitted students who are unable to obtain their academic credentials in time for registration should complete a declaration and submit all required documents by September 15, 2027. Admission will be revoked for those who fail to submit the aforementioned documents on time.

四、經錄取學生註冊入學後，其學分抵免悉依本校學生抵免學分相關辦法辦理。

4. After enrollment, the transfer of credits from other colleges or universities shall be governed by the relevant credit exemption regulations of DILA.

五、入學許可並不保證簽證之取得，簽證須由我國外交部領事事務局或駐外館處核給。

5. An acceptance letter or admission notice does not guarantee visa issuance. Visas are approved by the Bureau of Consular Affairs of the Ministry of Foreign Affairs or by R.O.C. overseas representative offices.

六、核准入學之外國學生，應於規定日期完成註冊手續。如因重病或重大事故不能按時入學時，應檢具有關證明，於註冊截止日前，向本校申請保留入學資格一年。因簽證或其他特殊事故不能按時註冊者，應檢具有關證明，逕向本校申請延期註冊；未逾該學年第一學期修業期間三分之一者，於當學期入學；已逾該學年第一學期修業期間三分之一者，於第二學期或下一學年註冊入學。但教育部另有規定者，不在此限。

6. Admitted international students must complete registration procedures by the prescribed date. Students unable to enroll on time due to serious illness or a major incident shall submit relevant supporting documents to DILA before the registration deadline to apply for a one-year deferral of admission. Students unable to register on time due to visa issues or other exceptional circumstances shall submit relevant supporting documents directly to DILA to apply for deferred registration. If the delay does not exceed one-third of the first semester of the academic year, the student may enroll in the same semester; if the delay exceeds one-third of the first semester, the student shall enroll in the second semester or in the following academic year. However, exceptions may apply if otherwise stipulated by the Ministry of Education.

七、入學本校之外國學生報到時，若同時具有其他學校之同學制學籍者，應於每學期註冊前向本校教務組提出雙重學籍申請。

7. Upon beginning their studies at DILA, international students who are concurrently registered as students at another university at the same level of study must apply for dual student status with the Registration Section before registration each semester.

八、除上述須知外，所有申請人應依照「法鼓文理學院外國學生入學規定」辦理。

8. In addition to the above instructions, all applicants must apply for admission in accordance with the "Dharma Drum Institute of Liberal Arts Regulations Governing the Admission of International Students."

◎ 考生申訴 Appeals

一、本校為維護招生公平性、保障申請人權益，如對招生事項有疑義及糾紛時，得依本校「招生申訴處理要點」辦理。

1. To ensure the fairness of admissions and to protect applicants' rights, any objections or disputes concerning the admissions process may be handled in accordance with the DILA Admissions Appeal Guidelines.

二、申請人於本次招生各階段辦理過程中，如遇違反性別平等相關規定之情事，請於事實發生後一週內檢具相關事實及內容，向本校性別平等教育委員會申訴。

2. If an applicant encounters any violation of gender equality regulations at any stage of the admissions process, please submit the relevant facts and details to the DILA Gender Equity Education Committee within one week of the occurrence.

◎ 其他 Miscellaneous

如遇不可抗力情事，致招生相關作業無法如期辦理，延期辦理日期及相關資訊，將於本校招生資訊網頁公告。

In the event of force majeure preventing admissions procedures from proceeding as scheduled, the rescheduled dates and related information will be announced on the DILA admissions webpage.